

Work Trade: Shop Assistant

Application Deadline: March 24th, or until filled

Perennial Overview

Since 2011, Perennial has offered accessible educational programs and events in creative reuse to diverse populations. Perennial's programs focus on teaching the St. Louis community and surrounding areas DIY skills to reuse materials, reduce waste, and decrease unnecessary consumerism.

Opportunity Summary

The Work Trade Shop Assistant position is an Exchange of Services, or Barter, Agreement that provides the opportunity for folks to help build a creative, resourceful community while gaining hands-on experience in customer service, non-profit operations, and organizing and merchandising donated and salvaged creative materials for the duration of the three-month contract. The Work Trade Shop Assistant will always have additional support from Perennial staff and will never be responsible for independently staffing Perennial's shop or events. We are looking for someone who is excited about reuse to help us meet the rising demand for accessible, secondhand creative materials. Please note this is a barter position without monetary compensation, and benefits are based on a consistent, three-hour weekly shift during our shop's open hours.

Responsibilities

- **Donations & Organizations**
 - Greet donors + receive incoming materials with a friendly and professional attitude, including respectfully communicating when we cannot accept an item.
 - Sort incoming donations, assess each item's usability, and help price items to go on shelves.
 - Help maintain the brand and inventory of Perennial's resale shop by:
 - Restocking and rearranging displays in an accessible and safe way, optimizing space.
 - Creating shop signage for materials and their prices.
- **Sales Support**
 - Greet customers and share information about Perennial's mission and programs.
 - Assist customers in finding materials.
 - Complete sales using our POS system and weigh outgoing materials for poundage diverted.
 - Provide excellent customer service and help inspire creative reuse possibilities.
- **General**
 - Help customers load and unload items from their cars as needed.
 - Aid in keeping the shop clean with general chores, such as sweeping, dusting, and mopping.
 - Arrive on time for weekly shifts consistently for the duration of the agreement.

Benefits

- **ReUser Membership**, valid for 1 year from the start of the agreement.
- **Studio Access** (woodshop + reuse studio), limited to operational hours that are free of programs
- **Storage Space** for ongoing personal creative projects.
- **Behind-the-Scenes Peek** into the operations of a welcoming, grassroots non-profit.
- **Hands-On Work Experience** applicable to non-profit and for-profit organizations in sales and customer service, donation intake, and merchandising and material organization.
- **First-Dibs** on purchasing donations that come in, before they are sorted + sold to the public
- **Community Building** and becoming a valued part of a small, creative, mission-driven organization and its growing, resourceful community.

APPLY HERE

Applicants must be 18 years or older.